	ACCREDITATION APPLICATION FOR CERTIFICATION BODIES FOR GREEN AND CLEAN HOSPITALITY MANAGEMENT SYSTEM-PART II	Doc. No. : UAF-APL-CAB-GCHMS-II Rev. No.:03 Dt: August 07, 2020 Effective Dt : August 07, 2020 Page: 1

Type of Services:	☐ Initial Accreditation	☐ Extension in scope
Certification Body's Name:		
Physical Address:		
Tel. No.		
E-mail Address:		
Website:		
Managing Director/Director		
Certification Manager /Operations Manager/Responsible Contact Person		
Date of Establishment of Certification Body		
Legal Status (License/ Registration Number) of Certification Body		
Is your certification is accredited for ISO 45001:2018, if yes, Details of Accreditations.		

Details of Personnel	**Employed**	**Contracted**
Managerial/Administrative		
Technical		
Auditors/Lead Auditors		
Technical Experts		

Details of any other critical location(s) other than the main/ head office or branches where *key activities takes place then kindly specify the names of cities & countries where critical locations or branches are situated.

#	Location Details	City & Country	*Key Activities carried out at this location

Note*:* *Key activities include: policy formulation, process and/or procedure development, proceedings of safeguarding impartiality committee/scheme committee, approval of auditors/examiners/inspectors, application & contract review, selection of auditors/examiners/inspectors, handling of contractual agreements with auditors/examiners/inspectors, monitoring of auditors/examiners/inspectors, planning of audits/examinations/inspections, review, approval and decision on the results of audits/examinations/inspections and preparation, release & control of certificates. Final decision on appeals and complaints.

B – Please list down the name (s) of countries where certification body intends to provide UAF accredited certifications:

#	Name of Country	#	Name of Country	#	Name of Country

SCOPE OF ACCREDITATIONS- GCHMS PART-II

Sr. No.	Sectorial Scopes	Applied for Accreditation Yes/No
1	Retail Stores	
2	wholesale Traders	
3	Banks	
4	All Types of Food Outlets and Restaurants.	
5	Hotels, Resorts, Hostels, Guest houses, Banquet Halls, Marriage Places.	
6	Agriculture, Farming and Nurseries	
7	Shopping Centers/Shopping Malls/ Grocery Markets and Supermarkets	
8	Gymnasiums including Spa, pools and Swimming pools.	
9	Barber, Hairdressers and Beauty Salons	
10	Educational Campuses, Colleges, University Campus, Schools and Special Education Institutions.	
11	All types of Maintenance Activities and services	
12	All types of Rehabilitation Centers, Retirement Homes and disabled care centers.	

13	Places of Worship (Church, Mosque, Discourse centers, Temples, etc)	
14	Fuel Stations	
15	Passenger Transport Services- Railway Passenger Transportation, Buses, Taxis, other transport operators.	
16	Construction Sites	
17	Mining Services	
18	Hospitals and Health care centers.	
19	Outpatient Treatment Centers, Dentist's Clinics and consultation centers, Doctor's Offices, Polyclinics	
20	Industries- Food Products,	
21	Industries- Beverages and Tobacco,	
22	Industries- Textiles and Textile Products,	
23	Industries- Leather and Leather Products,	
24	Industries- Wood and Wood Products,	
25	Industries- Pulp, Paper and Paper Products,	
26	Industries- Coke and Refined Petroleum Products,	
27	Industries-Chemicals, Chemical Products and Fibres	
28	Industries-Pharmaceuticals,	
29	Industries- Rubber and Plastic products,	
30	Industries- Non-metallic Mineral Products	
31	Industries- Mineral Products	
32	Industries- Basic Metals and Fabricated Metal Products	
33	Industries- Machinery and Equipment manufacturing	
34	Industries- Electronics, Electrical and Optical Equipment	
35	Industries- Other Manufacturing	
36	Other Sectors not classified above	

TERMS AND CONDITIONS

- All applications shall be submitted electronically in word format to UAF along with a payment of **application fees** paid as stated in Fees table.
- The signed, stamped and scanned copy of the last page of this application form shall also be submitted.
- By signing the Application Fees, the applicant agrees to accept the below mentioned clauses
- The applicant hereby confirms that the information provided in this application form is true and correct. The applicant acknowledges that he/ she agrees to abide by the following documents/ requirements, relevant to their scope of work:

1) Comply with the Terms and conditions and Accreditation Requirements as per UAF-GEN-CAB-01
2) Relevant **UAF Requirements** & **Guidance Documents** issued for relevant schemes covering general, administrative &technical areas. These **Requirements** & **Guidance Documents** are defined for each type of certification body and are available on UAF web site.
3) Relevant and if applicable **Mandatory and Guidance Documents** issued by International Accreditation Forum (IAF). These documents are available on IAF web site.
4) To cooperates with UAF which is necessary to enable UAF to verify compliance with the requirements for accreditation including provision for review of documentation (including documents that provide insight into the level of independence of the applicant from any other related activities undertaken by their organization, where applicable) and access to all areas, equipment, records and personnel for the purposes of assessment, surveillance, reassessment and resolution of complaints.
5) To comply at all times with the accreditation criteria, requirements, and conditions for accreditation.
6) To claim that it is accredited only in respect of services for which it has been granted accreditation, and which are carried out in accordance with these conditions.
7) To pay fees and charges as are due to UAF in accordance with UAF Accreditation Fee Structure knowing that **All fees are non-refundable**.
8) Not to make any statement relevant to its accreditation which UAF may consider misleading or unauthorized and endeavor to ensure that no certificate or report, nor any part thereof, is used in a misleading manner as per accreditation requirements of conditions for the use of UAF accreditation symbol (UAF-GEN-CAB-02).
9) Upon suspension, withdrawal or expiration of its accreditation (however determined) discontinue the use of all advertising that contains reference thereto and return any certificates of accreditation to UAF.
10) Inform UAF in writing of changes or pending changes in any aspect of the applicant's status or operation that affects the applicant's legal, commercial or organizational status; organization or management (e.g., managerial staff); policies or procedures, where appropriate; premises; personnel, equipment, facilities, working environment or other resources, where significant; authorized signatories; or such other matters that may affect the certification body's capability, or scope of accredited activities, or compliance with the criteria, requirements and conditions for accreditation.
11) To assist UAF in the investigation and resolution of complaints made by any party about the certification body's accreditation related activities.

12) The CAB shall accept the responsibility for the safety of UAF assessors and assessors in conducting activities related to accreditation. The certification body shall provide all relevant safety or protective clothing or equipment and disclosing to assessment team any hazards.

13) Appeals can be made in writing against any decision related to accreditation made by UAF, within thirty calendar days of receiving the decision. Appeals will be processed in accordance with the UAF Appeals Procedure.

Signed for and on behalf of applicant	**Full Name:**	**Designation:**
	Signature of Authorized Representative:	**Date:**